

The Nelda C. & H.J. Lutcher Stark Foundation is seeking a Maintenance Technician for Shangri La Botanical Gardens and Nature Center in Orange, Texas. The position is full-time, hourly, with benefits. Work week is Monday through Friday, with occasional work on weekends. The Maintenance Technician reports to the Superintendent of General Grounds & Maintenance Services.

This position maintains a wide variety of grounds maintenance equipment, boats and other equipment powered by gasoline including small 2 and 4 stroke gasoline engines, diesel engines, and electric motors. Knowledge of preventative maintenance and identification of repair and/or replacement needs of equipment is necessary, as well as providing information on the proper use and safety of equipment to operators. The Maintenance Technician must be able to maintain accurate and up-to-date records, keep an organized shop, and professionally interact with visitors, volunteers, and staff. Providing assistance in the garden is included during major events, special projects, or preparing for severe weather.

Education and Experience

High School diploma or GED is required.

A minimum of two years' work experience in the operation, repair, and maintenance of small landscape and marine equipment.

Knowledge, Skills, and Abilities

- Ability to work with a diverse group of individuals as an effective member of the team
- Operate a variety of equipment, boats, tractor, power equipment, including hand tools necessary for the job
- Interpret instructions and communicate effectively, either verbal or written
- Valid driver's license and good driving record
- Experience driving a truck and maneuvering trailers
- Speak, read, and understand English as it relates to duties and safety requirements
- Add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals
- Sufficient computer skills to operate basic word processing, internet browsers, and email

Physical Requirements

Regularly required to handle and use objects, tools, equipment and control devices. This may require frequent standing, walking, stooping, sitting, reaching for objects, walking over rough or uneven surfaces and using a ladder. The ability to see, with or without corrective measures, and to adjust focus, see in color, and see objects a reasonable distance is essential. May be required to move, push, pull or lift objects up to 50 pounds.

Work Environment

Ability to work in a shop environment with frequent work outdoors in all types of weather conditions, particularly the high humidity and temperatures of Southeast Texas. Noise levels are generally moderate. However, the use of certain equipment may require hearing protection. Environment includes blooming plants, plant saps, fertilizers and other possible allergens.

Benefits

Competitive salary commensurate with experience along with group medical, dental, and life insurance; retirement plan; 403(b); paid vacation, sick leave and holidays; uniforms provided

Application Process

Email cover letter and resume to Sarah Wester at swester@starkfoundation.org. Please put Maintenance Technician in subject line.